



Course Reports: “All User Activity inside Content Areas”

Determine which students are active in your course and which content areas they use.

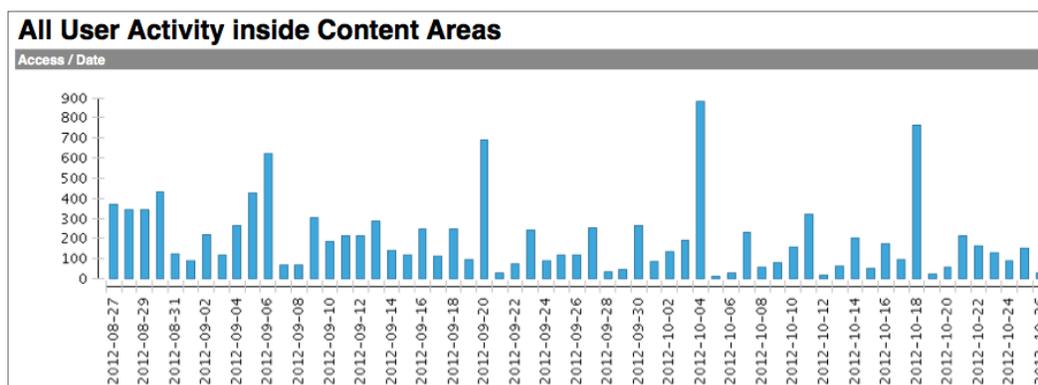
The first page of the report will display an overview of **all student activity (clicks) for each area of your course**. Counting activity from all students in this course during the date range you selected, the “Course Information” folder has been clicked 13 times:

Access / Content		
Folder	Hits	Percent
Course Information	13	41.94%
Course Organization	0	0.00%
Extra Credit Discussions	0	0.00%

Next is a breakdown of **each user’s total clicks for each area of the course**, during the date range you selected. During the entire period of the date range selected, the Demo User clicked on or within the “Course Information” Content Area 5 times:

	Course Information	Course Organization	Extra Credit Discussions
Account, Student (juli.student)	0	0	0
Associate, Instructional (gwc.ia)	8	0	0
User, Demo (bb_demo_2712)	5	0	0

This is followed by a chart, displaying the amount of **activity in your course, for each date** within the range you selected. This course’s activity tends to spike every other Thursday, when an assignment or quiz is likely due:



Lastly, there will be a table of data for each month, during the date range you selected, displaying **how many total clicks each student made on each day**:

All User Activity inside Content Areas

Year and Month: 2012-09 Date: 24

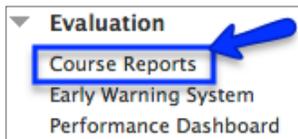
(Student Names Listed Here)	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total
	0	0	0	30	0	4	0	0	0	0	14	0	12	0	0	31	0	0	0	0	0	2	0	7	0	2	0	0	0	102		
	0	12	0	0	19	29	0	28	18	8	0	0	6	7	0	10	5	2	0	18	0	4	0	13	0	0	16	0	0	16	211	
	0	6	5	10	4	15	3	0	11	0	0	4	9	0	0	11	0	6	0	18	0	5	6	6	0	0	8	0	0	6	133	

To Run This Report:

On the **Control Panel**, click **Evaluation**:



Then click **Course Reports**:



Roll the mouse over **All User Activity Inside Content Areas** and click the action menu:



Then click **Run**:



Select a **Format** for your report. I recommend PDF (which is the default):

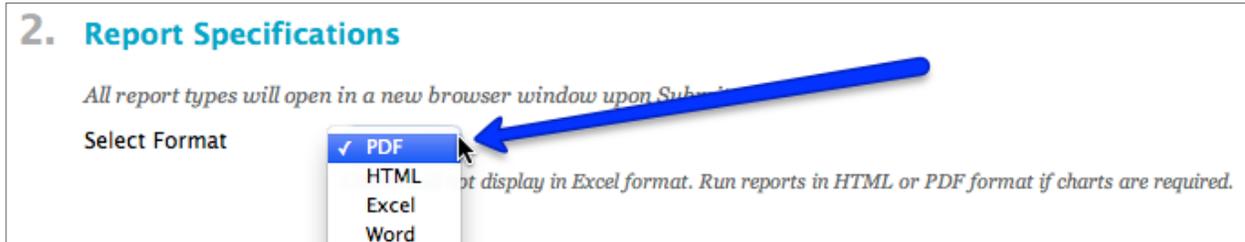
2. Report Specifications

All report types will open in a new browser window upon Submit.

Select Format

- ✓ PDF
- HTML
- Excel
- Word

...not display in Excel format. Run reports in HTML or PDF format if charts are required.



Then set your **date parameters**. You can run a report for the entire duration of the course thus far, for a given week, for the period of time an assignment or test was open, or even for one particular day:

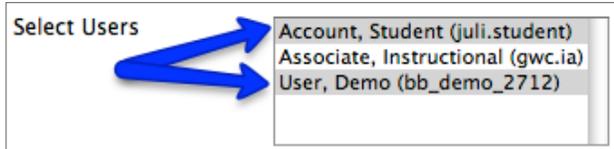
* Select a Start Date 
Enter dates as mm/dd/yyyy

* Select an End Date 
Enter dates as mm/dd/yyyy

Next, click to **select the user(s) to include** in this report. Select multiple users by holding _____ (Windows) or command/apple (Mac) on the keyboard while you click:

Select Users

- Account, Student (juli.student)
- Associate, Instructional (gwc.ia)
- User, Demo (bb_demo_2712)



Lastly, click Submit:

3. Run Report

Click **Submit** to run this report. Click **Cancel** to quit.

Cancel **Submit**



You will see the following loading screen. Depending on how many students and how large of a date range you selected, it may take multiple minutes to generate your report. Just be patient, and let it load:

Please wait

■■■

...processing your request

